

CURRICULUM VITAE

Dr. Zonna Smith, Ed.D.

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Education

Doctor of Education	Trevecca Nazarene University Nashville, TN, 2018 Recognition: 3.97 GPA
Masters of Science	Tennessee State University Psychology, Guidance and Counseling Nashville, TN, 2000
Bachelor of Arts	Judson College, (Psychology) Marion, AL, 1992
Bachelor of Arts	Judson College, (Music/ Piano) Marion, AL, 1992
Dissertation	A Study to Determine if Listening to Classical Music Can Prove To Be An Effective Instrument For Enhancing Sleep (For Educators And Professionals from Various Career Paths) Accomplishment: Studied with Harvard Medical Doctor (Sleep Specialist For Investigative Research Analysis) Educational Leadership
Certified Nurses Tech	Murfreesboro, TN, Nursing Program, 1993

Works in Progress

Books

Smith, Z. C. (in Preparation). "Children are the Future of Our Tomorrow": Children Can be Successful in School and Life.

Smith, Z. C. (in Preparation). "How the Structured Environment Encourages Progress in the Classroom": The Teachers Guide to an Organized Class.

Smith, Z. C. (in Preparation). "University Learning": How to Balance Your Social Life Without Compromising Your Education

Articles

Smith, Z. C. (in Preparation). "Taking Time to Teach Your Teen About Fin The Pursuit of Education and Financial Management Must Work Together.

Smith, Z. C. (in Preparation). "How to Make Great Grades in College": What is the Best Career Field for You and Tackling the Academic Challenge.

Presentations

Smith, Z. C. (February 12, 2019) Listening and Appropriate Responding to School

Smith, Z. C. (January, 2019) Preparing for College, Can Ridge High School Graduating Seniors, Nashville, Tennessee

Authority, Cane R. High School Graduating Seniors, Nashville, Tennessee

Smith, Z. C. (February 19, 2019) Listening and Appropriate Responding to School Authority, (Part Two) Cane R. High School Graduating Seniors, Nashville, Tennessee

Smith, Z. C. (March 19, 2019) Following Instructions When You're at Work, Cane R. High School Graduating Seniors, Nashville, Tennessee

Smith, Z. C. (March 26, 2019) How to Prepare for Challenges in the Work Place, Cane R. High School Graduating Seniors, Nashville, Tennessee

Smith, Z. C. (April 9, 2019) High School Bullying and Work Place Bullying, Cane R. High School Graduating Seniors, Nashville, Tennessee

Smith, Z. C. (April 16, 2019) High School Bullying and Work Place Bullying, (Part Two)
Cane R. High School Graduating Seniors, Nashville, Tennessee

Smith, Z. C. (May 7, 2019) Managing Your Finances When You Start Work, Cane R. High
School Graduating Seniors, Nashville, Tennessee

Professional Organizations

Tennessee Council of Teachers

National Education Association

American Federation of Teachers

Work Experience

Visitation Manager, Nashville, TN, 2021 – Current

Vanderbilt Medical Center

- Educates new employees about existing regulations required by the department and administrative personnel
- Interviews patients and visitors to determine overall exposure to Covid 19
- Utilizes electronic apparatus/ thermometer to determine current temperature of patients and visitors
- Provides assistance to family members in determining the locality of patient/ patients who arrives by helicopter or ambulance
- Provides required protective paraphernalia for incoming patients and visitors to minimize germs
- Participates with program administrators in providing feedback to create a comfortable environment
- Provides support for police officers and members of security for evaluating patients and visitors for the overall safety of the department

Teacher (Substitute), Murfreesboro, TN, 2017 – Current

Murfreesboro City Schools

- Provides each student with clear course expectations, evaluations, and timelines with a standardized syllabus
- Provides interesting and relevant material for students that can be applicable for various professional settings
- Creates an environment to challenge, stimulate, and encourage students to effectively communicate
- Participates in student orientation to provide academic advising, mentoring, and tutoring
- Participates with program administrators to provide feedback for committee reviews and academic reports
- Responds to student questions and academic needs in a timely fashion

Instructor/ Manager, Antioch, TN, 2005 – 2016

Masterpiece of Melodies Music Program

- Provided class instruction for teens, undergraduate and graduate students
- Supervised several members of staff for specified department functions
- Responsible to maintain credentials as required by accrediting councils/ agencies and regulatory bodies
- Organized, scheduled, and supervised community functions and regulated financial systems
- Designed curriculum material for classroom instruction and testing
- Supervised student presentations, team building exercises, and business strategies
- Worked with program administrators and other committee groups for retention of student body

Team Lead/ Teacher, Nashville, TN, 1999 – 2004

The Institute of Learning Research

- Managed several members of staff to ensure that course and program learning outcomes were effectively delivered as defined by academic regulations
- Provided counseling, mentoring, and tutoring sessions for children and young adults
- Facilitated IEP meetings with students, staff, and administrative personnel
- Assisted with curriculum revision and academic assessments for yearly evaluations
- Adequately prepared all course and testing material
- Facilitated activities and community events for diversified student population

Therapist (Teenagers and Adults), Nashville, TN, 1997 – 1999

Meharry Medical College/ The Elam Center

- Provided therapeutic services for teenagers and adults in a medical setting
- Provided individual, family and group counseling, (included home visits and medication maintenance)
- Managed clients with mental, physical, and intellectual disabilities
- Responsible for all treatment plans and documentation of daily assessments
- Attended weekly scheduled meetings and clinical development conferences

Specialized Skills

- Time Management and Organization
- Customer Service

- Communication
- Writing